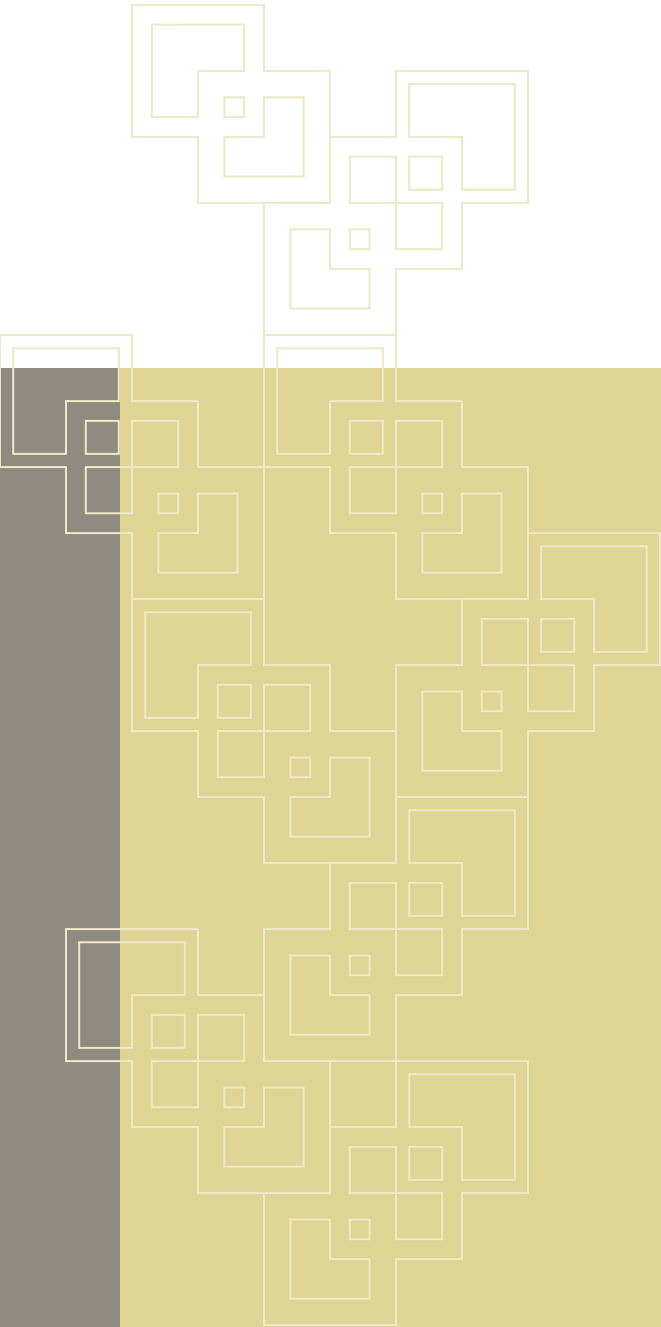


Accent Librarian™ Products



Accent Librarian  
Workgroup Edition





## ACCENT LIBRARIAN WORKGROUP EDITION

### Advantages of the Workgroup Edition

Librarian Workgroup Edition is an excellent solution for departments or workgroups that need the ability to access, retrieve and manage critical business documents, presentations and rich media files. With browser-based access to a central Library, users can quickly locate the information they need at the relevant level—retrieving individual slides, pages, media files, or entire documents quickly. Create new presentations and documents in a fraction of the time it takes by hand. The Workgroup Edition offers all the capabilities of the Enterprise Edition but is optimized to support fewer users and limited integration.

### Access critical business documents and media files quickly

Librarian Workgroup Edition automates the process of storing and retrieving documents, presentations and media files, giving you fast access to shared information via web browser.

### Share knowledge and materials

Reduce the costly time spent searching for and recreating presentations and documents. With fast access to the Library, documents, presentations and media files created by individuals can be made available to anyone in the department or workgroup.

### Control quality and accuracy

Organizations can maintain precise control over brand and content accuracy, ensuring that only approved, accurate information is distributed and presented to clients.

### Set up and maintain your library remotely

Library administrators can easily import, organize, add, edit, or delete categories and files and publish content to the library quickly from any web browser.

### Search files quickly and easily

Powerful search feature allows you to search individual slides and media files by keyword (including speaker notes or associated metadata) for rapid selection.

*If you are interested in an online demo of Accent Librarian, email [sales@accent-technologies.com](mailto:sales@accent-technologies.com).*

*"Accent Librarian's Advanced Document Management (ADM) technology is a new approach to an age-old challenge. The sales team focus is on selling—reducing time spent gathering and assembling documents."*



**Add keywords and descriptions for faster retrieval**

Add custom keywords to slides and media files or detailed descriptions to category folders with flexible metadata options.

**Create custom categories**

Create as many categories and sub-categories as you need to make locating documents and information a snap.

**Personalize your Library**

"My Favorites" feature allows you to create logical groupings of your favorite slides, pages and documents. Updates to content automatically update your favorite sets so you always have current, accurate information at your fingertips.

**Create new documents, brochures and presentations on the fly**

Select slides, pages, images, movies and sounds from your Library and create new presentations and documents on the fly.

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*document intelligence*

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